

GRAINTHORPE PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Grainthorpe Parish Council will be held in the Grainthorpe Chapel Schoolroom, High Street, Grainthorpe LN11 7JA, on Wednesday 6th November 2024 commencing at 7.00 PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council



31st October 2024

Agenda:

01:11/24 Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:11/24 Apologies for Absence:

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:11/24 Open Forum:

- a) Members of the public may make representations in respect of the business on the agenda.
- b) To receive reports from County and District Councillors.

04:11/24 Minutes of the Previous Meeting(s):

To approve the minutes of the previous meeting(s).

05:11/24 Planning:

- a) Planning Decisions:
To note any planning decisions received since the previous meeting.

None received.

b) Planning Applications:

To consider any comment from the Parish Council to be submitted to ELDC.

None received.

c) To receive any updates on a planning enforcement matter.

06:11/24 Finance & Governance:

a) To approve payment of accounts.

b) To review and approve any changes to the bank mandate.

c) To receive any quotations for a parish council mobile phone.

d) To receive an update on HMRC.

e) To receive a report from the Clerk and consider purchase of Microsoft Office for the Parish Council's laptop.

f) To receive a report from the Clerk on the Parish Council's financial reporting and consider expenditure on software.

g) To receive a Quarter 1 and Quarter 2 bank reconciliation – nominated Councillor to sign the accounts sheet and the bank statement(s).

h) To receive a financial report and consider a draft budget for 2025-26

i) To review the Parish Council's asset register.

j) To receive a report from the Clerk on draft policies that have been prepared for presentation to the next meeting(s).

07:11/24 Highways & Public Rights of Way:

a) To agree expenditure for repeater 30mph signs and agree locations to be sent to LCC Highways.

b) To agree the LCC licence conditions and exact location for a village sign.

c) To receive information on land ownership and agree any action to be taken regarding High Street parking issues.

08:09/24 Speed Signs:

a) To review if any arrangements need to be made for moving the sign in November.

b) To receive any quotations for replacement batteries for the sign.

c) To receive any quotations for a new Speed Indicator Device.

d) To note receipt of ELDC District Councillors funding of £2,000 towards a new speed indicator device.

09:09/24 Litter Bins:

To consider any action relating to the siting of bins within the village.

10:09/24 Water Board Fences:

To receive any updates and agree any further actions regarding the condition of the fencing.

11:09/24 War Memorial Area:

- a) To retrospective approve expenditure of £ for a Tommy figure to be sited at the War Memorial.
- b) To agree expenditure of £18 under Section 137 of the Local Government Act 1972 for Remembrance Day poppy wreaths.

12:09/24 Grass Cutting:

To agree grass cutting arrangements and any expenditure required for equipment or maintenance.

13:09/24 Next Meeting:

- a) To report to the Clerk any agenda items for the next meeting.
- b) To agree the date of the next meeting – Wednesday 8th January 2025.

Resolution to exclude the Public and Press:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

14:09/24 Personnel:

- a) To approve staff wages payments, including overtime worked, and working from home allowance.
- b) To note that the nationally agreed NJC Pay Award has been settled, and contractual pay adjusted accordingly.