

GRAINTHORPE PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Grainthorpe Parish Council will be held in the Grainthorpe Chapel Schoolroom, High Street, Grainthorpe LN11 7JA, on Wednesday 8th January 2025 commencing at 7.00 PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council



3rd January 2025

Agenda:

01:01/25 Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:01/25 Apologies for Absence:

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:01/25 Open Forum:

- a) Members of the public may make representations in respect of the business on the agenda.
- b) To receive reports from County and District Councillors.

04:01/25 Minutes of the Previous Meeting(s):

To approve the minutes of the previous meeting(s).

05:01/25 Planning:

- a) Planning Decisions:
To note any planning decisions received since the previous meeting.

None received.

b) Planning Applications:

To consider any comment from the Parish Council to be submitted to ELDC. Application reference N/062/01806/24 has been received and is now being considered. Your observations are requested no later than 05/01/2025.

Planning Permission - Change of use of land to site 10no. touring caravan pitches and construction of internal access roads.

LAND REAR OF PHEASANT LODGE, MARSH LANE, GRAINTHORPE

Please use the following link:- [Online Planning](#)

06:01/25 Finance & Governance:

a) To approve payment of accounts: -

Employee 1	Wages Month 8	£XXX		08/01/2025
Employee 1	Wages Month 9	£XXX		08/01/2025
Employee 1	WFH Allowance Month 8	£7.50		08/01/2025
Employee 1	WFH Allowance Month 9	£7.50		08/01/2025
LCC	Speed Device Post Installation	£200.00		08/01/2025
Groupon	Microsoft Software	£8.50	I Nicholls	08/01/2025

b) To receive a bank statement and reconciliation for November and December 2024.

c) To receive a financial summary and end of Yr projection for Yr 2024-2025

d) To agree the precept request for the year 2025-2026

e) To receive an update on online banking and consider applying for a debit card for online payments.

f) To consider purchase of an accounts management workbook at a cost of £100.

g) To consider adoption of draft policies: -

- i. Financial Regulations
- ii. Scheme of Publication
- iii. Data Protection Policy
- iv. Disciplinary Policy
- v. Grievance Policy
- vi. Risk Management Document
- vii. Personnel Committee Terms of Reference and to form a committee

07:01/25 Highways & Public Rights of Way:

a) To receive a response from LCC Highways regarding grass verge on Main Road in front of the pumping station.

b) To receive an enquiry from a resident regarding a parking issue.

08:01/25 Speed Signs:

To receive any updates on speed signs or 30mph passive speed signs.

09:01/25 Litter Bins:

To consider any action relating to the siting of bins within the village.

10:01/25 Water Board Fences:

To receive any updates and agree any further actions regarding the condition of the fencing.

11:01/25 Dog Fouling:

To receive an email from North Somercotes Parish Council regarding dog fouling.

12:01/25 Monkey Challenge:

To receive an email from a company providing play equipment.

13:01/25 Police & Parishes Engagement Session:

To note that the next session will take place on 16th January at 6PM via Teams and to agree attendance.

14:01/25 Town & Parish Survey:

To agree any responses to the survey circulated by ELDC Scrutiny.

15:01/25 Next Meeting:

- a) To report to the Clerk any agenda items for the next meeting.
- b) To agree the date of the next meeting - Wednesday 12th March 2025

Resolution to exclude the Public and Press:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

16:01/25 Personnel:

To approve staff wages payments and working from home allowance.