

# Minutes of the Grainthorpe Parish Council Meeting held at Grainthorpe Methodist Chapel Schoolroom, High Street, Grainthorpe LN11 7JA, on Wednesday 8<sup>th</sup> January 2025 at 7.00 PM

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**Present:** Councillors: Cllr Nicholls (Chairman), Crabtree, Hibberd and Jackson.

**In attendance:** The Parish Clerk, District/County Cllr McNally and 1 member of the public.

## **Agenda:**

### **01:01/25      Declarations of Interest:**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
None
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.  
None

### **02:01/25      Apologies for Absence:**

To receive any apologies sent to the Clerk from Members not able to attend the meeting. Apologies had been received from Cllr Warrilow. District Cllr Rickett had also sent apologies.

### **03:01/25      Open Forum:**

- a) Members of the public may make representations in respect of the business on the agenda.

A member of the public addressed the Parish Council with concerns regarding some fencing that had been erected in the village and the planning application N/062/01806/24.

- b) To receive reports from County and District Councillors.

Cllr McNally provided a brief update on various matters including an update on the Council Tax consultation.

### **04:01/25      Minutes of the Previous Meeting(s):**

To approve the minutes of the previous meeting(s).

**RESOLVED:** That the minutes of the meeting of 6<sup>th</sup> November 2024 be approved.

### **05:01/25      Planning:**

- a) Planning Decisions:  
To note any planning decisions received since the previous meeting.  
None received.

Date:

Signed:

b) Planning Applications:

To consider any comment from the Parish Council to be submitted to ELDC. Application reference N/062/01806/24 has been received and is now being considered. Your observations are requested no later than 05/01/2025.

Planning Permission - Change of use of land to site 10no. touring caravan pitches and construction of internal access roads.

LAND REAR OF PHEASANT LODGE, MARSH LANE, GRAINTHORPE

Please use the following link:- [Online Planning](#)

**RESOLVED: Grainthorpe Parish Council recommends refusal of this application on the grounds of unsuitability of the access. The Council is concerned that vehicles towing caravans would be travelling along narrow roads with no footways. These roads are regularly used by dog walkers and agricultural vehicles.**

**06:01/25 Finance & Governance:**

a) To approve payment of accounts: -

**RESOLVED: That the following payments be approved: -**

T Kuzemczak	Wages Month 8	£XXX		08/01/2025
T Kuzemczak	Wages Month 9	£XXX		08/01/2025
T Kuzemczak	WFH Allowance Month 8	£7.50		08/01/2025
T Kuzemczak	WFH Allowance Month 9	£7.50		08/01/2025
LCC	Speed Device Post Installation	£200.00		08/01/2025
Groupon	Microsoft Software	£8.50	I Nicholls	08/01/2025

b) To receive a bank statement and reconciliation for November and December 2024.

**RESOLVED: That it be noted that the Yr 24-25 Quarter 3 bank reconciliations and statements had been checked and signed by a councillor at the meeting.**

c) To receive a financial summary and end of Yr projection for Yr 2024-2025

**RESOLVED: That the report be noted. It was agreed to split the Lloyds Bank funds across a current and savings account.**

d) To agree the precept request for the year 2025-2026

**RESOLVED: That a precept request of £5,000 be made for the year 2025-2026.**

e) To receive an update on online banking and consider applying for a debit card for online payments.

**RESOLVED: That this item be skipped as the debit card is not required at this time.**

f) To consider purchase of an accounts management workbook at a cost of £100.

**RESOLVED: That purchase of the Parish Council Finance Workbook be approved at a one-off cost of £100.00**

g) To consider adoption of draft policies: -

- i. Financial Regulations
- ii. Scheme of Publication
- iii. Data Protection Policy

Date:

Signed:

- iv. Disciplinary Policy
- v. Grievance Policy
- vi. Risk Management Document
- vii. Personnel Committee Terms of Reference and to form a committee.

**RESOLVED: That all of the above policies be adopted and that forming a committee be deferred to the next meeting.**

**07:01/25 Highways & Public Rights of Way:**

- a) To receive a response from LCC Highways regarding grass verge on Main Road in front of the pumping station.

**RESOLVED: That the Clerk makes enquiries as to deadlines and adds the matter to the next agenda.**

- b) To receive an enquiry from a resident regarding a parking issue.

The concerns were noted but no action from the Parish Council was required.

**08:01/25 Speed Signs:**

To receive any updates on speed signs or 30mph passive speed signs.

**RESOLVED: That the Clerk will contact LCC regarding installation of the speed sign posts.**

**09:01/25 Litter Bins:**

To consider any action relating to the siting of bins within the village.

**RESOLVED: That photographs will be obtained of full and overflowing bins.**

**10:01/25 Water Board Fences:**

To receive any updates and agree any further actions regarding the condition of the fencing. A member had chased up this enquiry but not yet received a satisfactory response.

**11:01/25 Dog Fouling:**

To receive an email from North Somercotes Parish Council regarding dog fouling.

The Parish Council has received an email from North Somercotes Parish Council regarding the possibility of ELDC wardens visiting the area as part of enforcing the Public Space Protection Order. As the wardens are based in Skegness and would be coming from there, it makes sense for them to also look at patrolling several parishes along the coastal strip to maximise use of resources.

**RESOLVED: That the Clerk will respond to advise that the Parish Council would like to be included in the list of areas patrolled by ELDC. The Clerk will seek free no dog fouling signs.**

**12:01/25 Monkey Challenge:**

To receive an email from a company providing play equipment.

The Parish Council discussed applying for grant funding for a traverse climbing wall to be installed on the Playing Fields.

**RESOLVED: That a grant application be made for the play equipment.**

Date:

Signed:

**13:01/25      Police & Parishes Engagement Session:**

To note that the next session will take place on 16<sup>th</sup> January at 6PM via Teams and to agree attendance.

**RESOLVED:      That Cllr Nicholls will attend.**

**14:01/25      Town & Parish Survey:**

To agree any responses to the survey circulated by ELDC Scrutiny.

**RESOLVED:      That the Clerk shall submit the Parish Council's responses.**

**15:01/25      Next Meeting:**

- a) To report to the Clerk any agenda items for the next meeting.  
None reported at the meeting.
- b) To agree the date of the next meeting - Wednesday 12<sup>th</sup> March 2025

**Resolution to exclude the Public and Press:**

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

**RESOLVED:      That the public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.**

**16:01/25      Personnel:**

To approve staff wages payments and working from home allowance.

**RESOLVED:      That the wages payments and working from home allowance be approved.**

*The meeting closed at 8.45PM*

Date:

Signed: