

GRAINTHORPE PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Grainthorpe Parish Council will be held in the Grainthorpe Chapel Schoolroom, High Street, Grainthorpe LN11 7JA, on Wednesday 12th March 2025 commencing at 7.00 PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council



7th March 2025

Agenda:

01:03/25 Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:03/25 Apologies for Absence:

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:03/25 Open Forum:

- a) Members of the public may make representations in respect of the business on the agenda.
- b) To receive reports from County and District Councillors.

04:03/25 Minutes of the Previous Meeting(s):

To approve the minutes of the previous meeting(s).

05:03/25 Planning:

- a) Planning Decisions:
To note any planning decisions received since the previous meeting.

None received.

b) Planning Applications:

To consider any comment from the Parish Council to be submitted to ELDC.

[Application reference N/062/00095/25](#) has been received and is now being considered. Your observations are requested no later than 06/03/2025.

Section 73 application to vary condition 2 (approved plans) previously imposed on planning permission ref. no. N/062/01097/23 for the change of use of existing outbuildings to form 2no. holiday cottages.

PHEASANT LODGE, MARSH LANE, GRAINTHORPE, LOUTH, LN11 7JP

c) Planning Appeals

[S/086/00283/25](#) | Consultation from the Planning Inspectorate on the Scoping Opinion in relation to Ossian Off-shore Wind Farm. | OSSIAN OFFSHORE WIND FARM

06:03/25 Finance & Governance:

a) To approve payment of accounts: -

T Kuzemczak	Wages Month 10	£XXX
T Kuzemczak	Wages Month 11	£XXX
T Kuzemczak	WFH Allowance Month 10	£7.50
T Kuzemczak	WFH Allowance Month 11	£7.50
Ionos *PAID BACS	Email Services	£14.05
HMRC	Tax/NI Nov 24 – Jan 25	£167.80
Anthony Shaw	Finance Workbook	£100.00
Elan City	Speed Sign	£2,747.99
Argos (reimburse T Kuzemczak)	Mobile Phone	£69.99
Amazon (reimburse T Kuzemczak)	Stationery	£34.38
Ionos (reimburse T Kuzemczak)	Email Services	£7.20
O2	Telephone Bill	£13.20
O2	Telephone Bill	£13.20

b) To note that a savings account has been opened with Lloyds Bank and to note that interest rate is reducing on 15 April 2025 from 1.00% AER to 0.80% AER.

c) To consider a Lloyds debit card – required payment method for Ionos monthly bills.

d) To review and update the asset register.

e) To appoint an internal auditor for the year-end 2024-2025.

f) To receive an update on the Clerk on the Direct Debit for Ionos.

g) To consider adoption of draft Personnel Committee Terms of Reference and agree to form a Personnel Committee.

h) To note that there is a new phone number for the Parish Council 07521 216333 and to consider the best methods of communicating e.g. email/text/WhatsApp

i) To agree membership of the ICO

07:03/25 Highways & Public Rights of Way:

- a) To receive an update from Fix My Street on the public footpath alongside A1031 from Beacon Hill House to opposite Wragholme Lane, Grainthorpe where footpath is separated from road by a grass verge.
- b) To discuss the QuickLine box install in Grainthorpe and agree any action.

08:03/25 Speed Signs & Speedwatch:

- a) To receive any updates on speed signs.
- b) To consider if further passive repeater signs are needed.
- c) To consider expanding speed reduction measures to include the use of speed guns.

09:03/25 Water Board Fences:

To receive any updates and agree any further actions regarding the condition of the fencing.

10:03/25 Grass cutting:

- a) To agree arrangements for 2025-26 grass cutting of the churchyard.
- b) To consider emails from LCC regarding village grass cutting.

11:03/25 Monkey Challenge:

To receive any updates regarding new play equipment for the playing fields.

12:03/25 Next Meeting:

- a) To report to the Clerk any agenda items for the next meeting.
- b) To agree the date of the next meeting - Wednesday 14th May 2025 – Annual Parish Meeting 7PM and Annual Meeting of the Parish Council 7.20PM

Resolution to exclude the Public and Press:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

13:03/25 Personnel:

- a) To approve March staff wages payments and working from home allowance.
- b) To agree contractual pay point increase for the Clerk from 1st April 2025 from NJC SCP 21 £16.65 per hour to NJC SCP 22 £16.93 per hour.