

GRAINTHORPE PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Grainthorpe Parish Council will be held in the Grainthorpe Chapel Schoolroom, High Street, Grainthorpe LN11 7JA, on Wednesday 10th September 2025 commencing at 7.00 PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council



5th September 2025

Agenda:

01:09/25 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:09/25 Apologies for Absence

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:09/25 Open Forum

- a) Members of the public may make representations in respect of the business on the agenda.
- b) To receive reports from County and District Councillors.

04:09/25 Minutes of the Previous Meeting(s)

To approve the minutes of the previous meeting(s).

05:09/25 Co-option

To consider co-option of one Member to the Parish Council.

Any co-opted Member to sign the Declaration of Acceptance of Office in the presence of the Proper Officer.

06:09/25 Planning

a) Planning Decisions:

To note any planning decisions received since the previous meeting.

i) Application reference N/062/01806/24

Planning Permission - Change of use of land to site 10no. touring caravan pitches, erect a bike shed and construction of internal access roads.

LAND REAR OF PHEASANT LODGE MARSH LANE GRAINTHORPE

APPROVED

b) Planning Applications:

[Application reference 02743/25/FUL](#) has been received and is now being considered.

Your observations are requested no later than 11th August 2025.

Planning Permission - Erection of 2no. dwellings with the construction of vehicular accesses.

Land Opposite Tree View Farm Main Road Grainthorpe Lincolnshire

07:09/25 Finance & Governance

a) To approve payment of accounts: -

T Kuzemczak	Wages Month 4	£XXX
T Kuzemczak	Wages Month 5	£XXX
T Kuzemczak	WFH Allowance Month 4	£7.50
T Kuzemczak	WFH Allowance Month 5	£7.50
O2	Telephone Bill	£14.18
O2	Telephone Bill	£14.18
HMRC	Tax/NI Quarterly Bill	£154.40
Ionos	Email Service	£9.00
Ionos	Email Service	£9.00
Lloyds Bank	Monthly Fee	£4.25
Unity Bank	Monthly Fee	£1.94
Unity Bank	Monthly Fee	£6.00

b) To receive a bank reconciliation.

c) To note that the Unity Trust Current Account and Instant Access account have been approved and opened. A full switch has taken place and the Lloyds Bank Accounts closed.

d) To note that the external auditor has received and logged the Parish Council's notification of exempt status for the year ended 31 March 2025

e) To note that the NJC nationally agreed pay award has been settled and applied to the Clerk's pay with effect from 1st April 2025.

08:09/25 Highways & Public Rights of Way

To consider a letter from a resident regarding a hedge on Church Lane.

09:09/25 Community Resilience Newsletter

To receive a Community Resilience Newsletter

10:09/25 Next Meeting

- a) To report to the Clerk any agenda items for the next meeting.
- b) To agree the date of the next meeting - Wednesday 12th November 2025