

GRAINTHORPE PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Grainthorpe Parish Council will be held in the Grainthorpe Chapel Schoolroom, High Street, Grainthorpe LN11 7JA, on Wednesday 11th March 2026 commencing at 7.00 PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council



6th March 2026

Agenda:

01:03/26 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:03/26 Apologies for Absence

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:03/26 Open Forum

- a) Members of the public may make representations in respect of the business on the agenda.
- b) To receive reports from County and District Councillors.

04:03/26 Minutes of the Previous Meeting(s)

To approve the minutes of the previous meeting(s).

05:03/26 Planning

- a) Planning Decisions:
To note any planning decisions received since the previous meeting.

PROPOSAL: Planning Permission - Erection of 1no. dwelling and detached garage.

LOCATION: Land At the Paddocks, High Street, Grainthorpe, Lincolnshire, you recently contacted me about the application shown above. The application was Approved on 13/02/2026.

b) Planning Applications:

None received.

06:03/26 Finance & Governance

a) To approve payment of accounts: -

T Kuzemczak	Wages Month 10	£XXX
T Kuzemczak	Wages Month 11	£XXX
T Kuzemczak	WFH Allowance Month 10	£7.50
T Kuzemczak	WFH Allowance Month 11	£7.50
HMRC	Quarterly Tax	159.40
O2	Telephone Bill	£13.20
O2	Telephone Bill	£13.20
Ionos	Email Services	£9.00
Ionos	Email Services	£9.00
ICO	Annual Registration	£47.00
Unity Trust Bank	Monthly Fee	£6.00
Unity Trust Bank	Monthly Fee	£6.00
Grainthorpe PCC	Grass Cutting Donation (s137)	£150.00

b) To receive a bank account and budget report.

c) To note receipt of ELDC Councillor Community Grant of £972 towards a village noticeboard.

d) To appoint an internal auditor for the year end 2025-26

e) To adopt the draft IT Policy

f) To adopt the draft Sexual and General Harassment Policy

g) To receive thanks from Grainthorpe PCC for the £150.00 donation to help with grass cutting in the churchyard.

07:03/26 Highways & Public Rights of Way

a) To receive an update on a damaged grit bin.

b) To receive any other reports from councillors of highways issues.

08:03/26 Grass Verge Cutting

To agree arrangements for the verge cutting contract for 2026-27

09:03/26 Noticeboard

To finalise the order and agree expenditure of £1025+VAT plus £65.00 delivery – supplier- the Parish Noticeboard Company.

10:03/26 Large Poppies

To consider purchase of lamppost poppies – cost £5 each – delivery free over £40 or £4.50 under £40

11:03/26 Allotments

To receive any responses regarding allotments in the village.

12:03/26 Village Signs

To receive an update in the village entrance signs project and agree any action.

13:03/26 Next Meeting

- a) To report to the Clerk any agenda items for the next meeting.
- b) To agree the date of the next meeting - Wednesday 13th May 2026.

Resolution to exclude the Public and Press:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

14:03/26 Personnel:

To agree contractual annual pay point increase for the Clerk from 1st April 2026 from NJC SCP 22 £17.47 per hour to NJC SCP 23 £17.85 per hour.