

GRAINTHORPE ANNUAL PARISH COUNCIL MEETING AGENDA

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of Grainthorpe Parish Council will be held in the Grainthorpe Chapel Schoolroom, High Street, Grainthorpe LN11 7JA, on Wednesday 13th May 2026 commencing at 7.00 PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council



8th May 2026

Agenda:

01:05/26 To elect a Chair

- a) To elect a Chair for the year 2026/2027. The elected Member shall sign a declaration of acceptance of office, witnessed by the Proper Officer.
- b) To appoint a Vice-Chair for the year 2026/2027.

02:05/26 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

03:05/26 Apologies for Absence

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

04:05/26 Open Forum

- a) Members of the public may make representations in respect of the business on the agenda.
- b) To receive reports from County and District Councillors.

05:05/26 Minutes of the Previous Meetings

To approve the minutes of the previous meetings.

06:05/26 Committee Membership

- a) To appoint 3 members to the Personnel Committee.
- b) To appoint one representative to the GCVA.

07:05/26 Meeting Dates

To agree dates for meetings 2026/2027

Wednesday 8th July 2026

Wednesday 9th September 2026

Wednesday 11th November 2026

Wednesday 13th January 2027

Wednesday 10th March 2027

Wednesday 12th May 2027

08:05/26 Finance & Governance

- a) To approve payment of accounts.

T Kuzemczak	Wages Month 12 Yr 25-26	£XXX
T Kuzemczak	Wages Month 1	£XXX
T Kuzemczak	WFH Allowance Month 1	£7.50
T Kuzemczak	WFH Allowance Month 2	£7.50
HMRC	Tax/NI Feb-Apr 26	£159.40
lonos	Email Services	£9.00
lonos	Email Services	£9.00
o2	Mobile Phone Bill	£15.28
o2	Mobile Phone Bill	£15.28
Unity Bank	Monthly Bank Fee Mar 26	£7.00
Unity Bank	Monthly Bank Fee Apr 26	£7.00
RBL Poppy Shop (reimburse T Kuzemczak)	Lamppost Poppies	£50.00

- b) To confirm deadlines for AGAR submission –
- c) To review Council's subscriptions: -
 - LALC –Lincolnshire Association of Local Councils
- d) To review direct debits: -
 - HMRC – tax and national insurance
 - O2 – mobile phone bills
 - ICO – annual subscription
 - lonos – domain and email
- e) To review council assets and inventory.
- f) To review delegation arrangements.
- g) To review Standing Orders and Financial Regulations.
- h) To review the Council's employment policies and procedures.
- i) To review the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.
- j) To review of the Council's complaints procedure.
- k) To review of the Council's policy for dealing with the press/media.
- l) To review arrangements for insurance cover in respect of all insurable risks and to receive quotations for insurance renewal.

- m) To review the Council's financial risk assessment.
- n) To approve year end accounts 2025-2026.
- o) To receive the internal audit.
- p) To approve the Annual Governance Statement 2025-2026 AGAR Section 1.
- q) To approve the Accounting Statements 2025-2026 AGAR Section 2.
- r) To approve the Certificate of Exemption.
- s) To note the dates for the exercise of public rights – 3rd June 2026-14th July 2026.

09:05/26 Planning

a) Planning Decisions:

To note any planning decisions received since the previous meeting.

- i) 00455/26/FUL PROPOSAL: Planning Permission - Extensions to existing dwelling to provide additional living accommodation and the erection of a detached double garage and car port. LOCATION: The Cottage, Main Road, Grainthorpe, Lincolnshire, LN11 7HX You recently contacted me about the application shown above. The application was Approved on 12/03/2026.

b) Planning Applications:

00455/26/FUL PROPOSAL: Planning Permission - Erection of a double garage.
LOCATION: Journeys End, High Street, Grainthorpe, Lincolnshire, LN11 7JA

10:05/26 Highways & Public Rights of Way

- a) To receive an update on speed signs removed by LCC.
- b) To receive any other correspondence or highways issues raised by Members.

11:05/26 Allotments

To receive a response from the Grainthorpe Consolidated Eleemosynary Charity re allotments.

12:05/26 Village Entrance Signs

To receive a new application form from LCC and agree any actions.

13:05/26 Noticeboard

To receive an update on the order.

14:05/26 Next Meeting

- a) To report to the Clerk any agenda items for the next meeting.
- b) To agree the date of the next meeting - Wednesday 8th July 2026.